



Kendale Lakes Elementary Parents & Teachers, Inc. 2018-2019 Board

General Board Responsibilities

PTA board meets generally once a month July through June as a group and are required to serve in their position for a minimum of one year. Some positions require less involvement than others, and at special times of the year. Anyone can be on the PTA board.

President – Barbara Ortega

Leads the PTA for the school at meetings and assists in organizing events.

1st Vice President – Walter Rocha

Assists President with organizing events.

2nd Vice President – Claudia Marquez

Assists President with organizing events.

Recording Secretary – Wendy Coen

Takes minutes at monthly PTA general and board meetings.

Treasurer – Gigy San Juan

Writes checks and works with school budget.

Assistant Treasurer – Jeannie Hernandez

Assists Treasurer with checks and school budget.

Parliamentarian – Maria Andujar

Manages nominating committee for annual PTA board elections.

Educational Outreach Officer – VACANT

Informs membership of issues and changes within state and school district.

Service Coordinator – Richard Perez

Coordinates service and fundraiser related activities.